

**SIGN PERMIT APPLICATION**  
**CITY OF WALESKA, 8891 FINCHER RD, WALESKA, GA 30183**  
**770-479-2912**

\_\_\_\_\_  
**Applicant Name**

\_\_\_\_\_  
**Applicant Address**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip**

\_\_\_\_\_  
**Telephone #**

If for Business, Give **Business Name:** \_\_\_\_\_

**Property Location:** \_\_\_\_\_

**Width of Building** \_\_\_\_\_ **Land Lot:** \_\_\_\_\_ **District** \_\_\_\_\_

(Width of Building is based on Shortest road frontage = front of building)

**TYPE OF SIGNS: (Check all that apply)**

\_\_\_\_\_ **Accessory** – Relating to uses of the premises on which sign is located

\_\_\_\_\_ **Off Premise**

\_\_\_\_\_ **Detached** - Not attached to or painted on structure-affixed to ground-free standing.

\_\_\_\_\_ **Flat** – Attached to or erected or painted on the outside wall of a building not extending more than 18 inches from wall

\_\_\_\_\_ **Marquee** – Attached to or hung from marquee.

\_\_\_\_\_ **Projecting** – Provide details.

\_\_\_\_\_ **Illuminated** – Signs using electrical wiring and connections, which require an electrical permit.

Applications must be accompanied by Three (3) sets of drawings, which include the following:

1. Site plans with exact location of sign(s) and indicate any existing sign(s).
2. Exact dimensions of sign area and height above grade of free standing or monument sign(s)
3. Mounting details of wall mount sign(s)
4. Electrical connections with details of all illuminated sign(s)

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**Print Name here** \_\_\_\_\_

Upon signature of this document, applicant certifies that all the information provided is correct and is aware that any misleading/incorrect information may result in the sign permit being revoked and/or the removal of the sign.

\_\_\_\_\_  
**OFFICE USE ONLY: Sign Permit #** \_\_\_\_\_

\_\_\_\_\_  
**Date Issued** \_\_\_\_\_

\_\_\_\_\_  
**Approved By:** \_\_\_\_\_

\_\_\_\_\_  
**Amount Paid** \_\_\_\_\_

\_\_\_\_\_  
**Issues By** \_\_\_\_\_

**PLEASE COMPLETE THE INFORMATION ON THE BACK**

**SIGN PERMIT APPLICATION – PAGE TWO**  
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Please provide the information as requested below. Each sign must be listed. This information will be used in future applications to verify if additional signage is allowed.

**FREE STANDING AND/OR MONUMENT SIGNS**

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. = \_\_\_\_\_ SQ. FT.

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. = \_\_\_\_\_ SQ. FT.

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. = \_\_\_\_\_ SQ. FT.

**WALL MOUNT SIGNS**

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(This space is provided for a Location & Description of the sign (Letters, Logo, Sticker, Etc.)

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. X \_\_\_\_\_ # of Each = \_\_\_\_\_ SQ. FT.

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(This space is provided for a Location & Description of the sign (Letters, Logo, Sticker, Etc.)

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. X \_\_\_\_\_ # of Each = \_\_\_\_\_ SQ. FT.

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(This space is provided for a Location & Description of the sign (Letters, Logo, Sticker, Etc.)

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. X \_\_\_\_\_ # of Each = \_\_\_\_\_ SQ. FT.

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(This space is provided for a Location & Description of the sign (Letters, Logo, Sticker, Etc.)

\_\_\_\_\_ FT. X \_\_\_\_\_ Ft. X \_\_\_\_\_ # of Each = \_\_\_\_\_ SQ. FT.

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(This space is provided for a Location & Description of the sign (Letters, Logo, Sticker, Etc.)

\_\_\_\_\_ Ft. X \_\_\_\_\_ Ft. X \_\_\_\_\_ # of Each = \_\_\_\_\_ SQ. FT.

**TOTAL SQUARE FOOTAGE ALLOWED** \_\_\_\_\_